

1. Regular meeting called to order by Chair. Pledge of Allegiance.  
Roll call.
2. Adopt Agenda.
3. Consent Agenda:
  - a. Approve the minutes of the February 26th Regular and the March 5th Working Board meetings.
  - b. Approve the March bills.
  - c. Review and accept the March Treasurer's report.
  - d. Enrollment Analysis
  - e. Personnel
4. Acknowledgement of Donations or Contributions.
5. Open Forum
6. Presentation by PLC Leadership Team. - No report this month
7. Review Elementary Principal's report.
8. Review High School Principal - Activities Director report
9. Review Community Ed report.
10. Review Superintendent's report.
11. Acknowledge "Braham Honors" recipients.
12. Review Student Council Representative's report.
13. School Board members' reports/updates.
14. Consider resolution regarding school board member meeting salaries for 2018-2019.
15. Consider approval of MOU with BEA pertaining to PLC Facilitators for 2018-2019.
16. Consider approval of the 2% Staff Development Funds Waiver.
17. Consider Resolutions Discontinuing and Reducing Educational Programs and Positions.
18. Consider Resolutions Reducing Educational Positions.
19. Consider non-renewal of three probationary teachers.
20. Consider adoption of Resolution for changes to Chemical Dependency Counseling services for Braham students.
21. Consider activity fee increases.
22. Consider employment recommendations for Business teacher.
23. Consider approval of MOU with BEA pertaining to TOSA (Teacher on Special Assignment).
24. Consider increasing the 10 month secretary position in the SEIU Local #284 to 12 months with specific duties to be assigned.
25. Consider Joint Powers agreement with RRSEC.
26. Consider Audit Proposals received for FY18, FY19, and FY20.
27. Consider board members to hand out diplomas at graduation on May 25, 2018.
28. Consider cycle review of district policies.
29. Reminder of the April 16th Regular school board meeting.
30. Adjourn.

ADDENDUM

Regular School Board Meeting  
Monday, March 19, 2018  
7 p.m. - BAHS - Community Room

**1. Meeting called to order by Chair. Pledge of Allegiance.**

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Roll Call.

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**2. Adopt agenda.**

**3. Consent Agenda.**

- a. Approve the minutes of the February 26th Regular and the March 5th Working Board meetings.

Ind. School District No. 314  
Isanti, Pine, Chisago & Kanabec Counties  
Braham, MN 55006

Regular School Board Meeting  
Monday, February 26, 2018  
7:00 pm – BAHS Community Room

The regular school board meeting was called to order by Chair Steven Eklund at 7:00 p.m. The Pledge of Allegiance was recited.

Members present: - S. Eklund, M. Thompson, T. Cuda, A. Londgren, A. Flowers, D. Davis, D. Klemz, Supt. Gagner and Student Rep A. Kurvers.

Motion by D. Klemz, second by M. Thompson to adopt the agenda as printed. Carried.

Motion by A. Flowers, second by A. Londgren to approve the minutes of the January 22nd regular school board meeting; approve the February bills \$228,607.44; accept the February Treasurer’s report, and review the enrollment analysis. The board approved the following: 1) **Kelly Monson** 6 hours per week effective Sept., 5 2017. She will be paid at Step 4 of the para contract. 2) **Ryan Ferrin** as the head boys and girls golf coach. His start date is March 19, 2018. He will be paid at Lane 10, Step 5. 3) **Alyssa Thom** as the afternoon BASK coordinator. This position is 5 days per week approx. 15 - 17 hours per week. Her start date was Feb. 20, 2018. She will be paid at Step 1 of the para contract. 4) **Shawna Bobo** as an early childhood special ed para, 6.25 hours per day 2 days per week. Her start days is Feb. 16, 2018. She will be paid at Step 1 of the para contract. 5) **Mariah Olson’s** .40 FTE unpaid leave of absence for the 2018-19 school year. The board accepted the resignations of: 1) **Britne Engelking** as the head volleyball coach position effective Feb. 16, 2018. 2) **Kelly Monson** as an early childhood special ed para and the afternoon BASK coordinator effective Jan. 26, 2018. Carried

Motion by T. Cuda, second by D. Klemz to acknowledge the February 2018 donations for the purposes requested: for the 6th grade fur post field trip \$700 from Target; for high school needs \$10 from Target Cyber Grants; for elementary climbing wall \$1,000 from Cambridge Isanti Redbirds, Inc and \$300 from Grasston Lions; and for the school two 4 x 8

whiteboards valued at \$200 from Jim & Lois Falk. Carried

Open Forum. Parent Katie Kunshier and daughter, Savannah, wanted some clarification on school building's security. How can they help? Supt. Gagner stated, "Student safety is what keeps administration up at night. Have we done everything possible to address it? I am confident we have a good plan in place." Chair Eklund thanked her for bringing her concern to the board and stated, "Often community members, parents, friends, know something. Don't sit on it, tell someone." Parent Kyla Rippey requested the board consider allowing interested students to participate in the National School Walk Out on March 14th. Parent Sara King expressed concern over a social media posting on what appears to be the official school Facebook page and respectfully requested that the school remain neutral on issues. The board thanked her for bringing it to their attention.

Karen Leniz and Brea Schminski on behalf of the 3rd grade PLC stated they continue to evaluate student data and align standards with it. Third grade students have been doing an author study of Chris Van Allsburg to look at comprehension strategies. Students are creating a "wax museum" of famous Americans. They invited the board to attend the 1st annual Living Wax Museum display on March 8, 2018 from 6 to 7 p.m. in the elementary cafeteria.

Becky Swanson on behalf of the high school social studies PLC stated they are continuing work on curriculum and aligning it with the standards and a more digital, textbook free classroom. 9th graders took the first annual Civics test. Students must pass it sometime between 9th and 12th grade. 97% of the 9th graders passed on their first attempt. Jessica Olson and Kelby Jennissen from Frandsen Bank spoke to students about personal finances and Tim Nelson told them about the election process. Chair Eklund told both groups, "It continues to amaze me how excited you are to work with your students. The excitement shows when you talk about them. We are lucky to have you."

Principal Eklund reviewed his written report. Braham was presented the "School of Excellence" award at the MESPA banquet on Feb. 8th. Thank you Michelle Becker and Dana Hendren for planning the "I Love to Read" media center activities for February and to all the volunteers who came to read to the classes. Congratulations to Katie Becker as the February T.E.A.M. award winner. She is a true team player. Sue Pearson, Brooke Hohn, and Dayla McDonald continue to spearhead the Box Tops for Education efforts.

Principal/AD Kuhnke reviewed his written report. The Jazz Band performed at the Dessert Concert held at the Weise Auditorium at KBK to a sold out crowd. The Jazz band also participated in the All-Conference Jazz Festival on Feb. 7th. Congratulations to Amelia Fiedler who was selected as the Subsection 18 Triple A champion. Dean of Students, Tammi Johnson organized an 7 - 12th grade academic pep fest on February 9th to honor students for their academic achievements.

The Community Ed report was reviewed. Preschool screening was held on Feb. 15th. School staff and nursing students from Anoka-Ramsey ran the screening.

Supt. Gagner's written report was reviewed. At the RRSEC Governing Board meeting on Jan. 23, a motion was passed to non-renew the fiscal management services contract between RRSEC and Cambridge-Isanti Schools for FY 19. A motion was also passed for RRSEC to become its own fiscal agent. Heather Hislop with Lighthouse Child and Family Services will be here now 3 days a week (vs 2) at no cost to the district. He also attended the SEE General Membership, Isanti County Children's Collaborative, Braham Area Ed Foundation, and Braham Chamber meetings.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as "Braham HONORS" recipients. They are: Sue Pearson, City of Braham, Braham Covenant Church Youth, Jane

Johnson, Billy Pierce, Paulette Weisz, Leah West, Bryan Johnson, Pauline Bangma, Tanya Tacker, Tracy Wells, and Judy Patzoldt.

Alex Kurvers, Student Council representative, reported they are liquidating the Braham clothing so new styles can be ordered. The mentoring program is still going strong. They are working with the Braham Chamber hopefully to pull together a Homecoming parade for fall 2018. The academic Pep Fest on Feb. 9th was truly enjoyable.

School board members attended various events including: basketball games, budget meetings, reading to students, Jazz Band concerts, the general SEE meeting, and wrestling. Feb. 23rd, Director M. Thompson attended the RRSEC governing board meeting. On March 1, the Joint Powers agreement between RRSEC and the seven member districts will be voted on to reflect the changes for RRSEC to be their own fiscal agent.

Supt. Gagner presented certificates to the board members and thanked them for their service to the district. He stated, "you are a great group to work with and you take your job seriously. Thank you."

Motion by D. Davis, second by M. Thompson to approve the lease agreement with ECMECC for three school years, 2018 - 2021. Carried

Motion by D. Davis, second by A. Londgren to approve the revised FY18 budget. Carried

Motion by T. Cuda, second by A. Flowers to approve the addition to the Activities handbook for the MSHSL Clay Target League. Carried

Motion by A. Londgren, second by T. Cuda to approve the MOU between ISD #314 and the Braham Police Dept. Carried.

The board considered the the second reading of policy #401.1 Substitute Employee Compensation.

Motion by M. Thompson, second by T. Cuda to adopt MSBA policies #802 - Disposition of Obsolete Equipment and Material and #805 - Waste Reduction and Recycling. Carried

Chair Eklund reminded all present of the Regular School Board meeting to be held on Monday, March 19, 2018 at 7:00 p.m. in B100 - Community Room.

Motion by A. Flowers, second by A. Londgren to adjourn the meeting. Chair Eklund adjourned the meeting at 7:48 p.m.

Attest: \_\_\_\_\_  
Allison Londgren, Clerk

Attest: \_\_\_\_\_  
Steven Eklund, Chair

Ind. School District No. 314  
Isanti, Pine, Chisago & Kanabec Counties  
Braham, MN 55006

Regular School Board Meeting  
Monday, March 5, 2018  
6:30 pm – BAHS Community Room

The working school board meeting was called to order by Chair Steven Eklund at 6:30 p.m.

Members present: - S. Eklund, M. Thompson, T. Cuda, A. Londgren, D. Davis and Supt. Gagner.  
Absent: - A. Flowers and D. Klemz

Motion by M. Thompson, second by T. Cuda to adopt the agenda as printed. Carried.

Supt. Gagner presented his budget reduction plan for the 2018-19 school year. Discussion followed.

Motion by M. Thompson, second by D. Davis to adjourn the meeting. Chair Eklund adjourned the meeting at 8:14 p.m.

Attest: \_\_\_\_\_  
Allison Londgren, Clerk

Attest: \_\_\_\_\_  
Steven Eklund, Chair

- b. Approve the March bills.**
- c. Review and accept the March Treasurer’s report.**
- d. Review enrollment analysis**

	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	12	2	1	4	5	5	5
K	53	53	54	49	52	52	53
1	63	63	64	63	64	64	64
2	65	65	68	66	65	65	66
3	46	46	45	44	45	46	46
4	64	63	64	64	64	63	63
5	51	52	54	54	54	54	54
6	65	64	64	65	65	65	65
7	56	56	59	59	59	59	59
8	49	49	48	48	49	50	49
9	64	62	63	62	62	62	61
10	48	50	46	47	49	49	49
11	49	49	48	49	49	49	51
12	53	52	52	52	51	51	51
<b>K - 12</b>							
<b>Sub-Total</b>	<b>726</b>	<b>724</b>	<b>729</b>	<b>722</b>	<b>728</b>	<b>729</b>	<b>731</b>
ECSE	17	19	19	19	19	22	24
<b>TOTAL</b>							
<b>K - 12</b>							
<b>plus</b>							
<b>ECSE</b>	<b>743</b>	<b>743</b>	<b>749</b>	<b>741</b>	<b>747</b>	<b>751</b>	<b>755</b>

**e. Personnel**

**RECOMMENDATIONS**

Principal Eklund is recommending **Marissa Stolan**, for a 1.0 FTE special ed teacher for 2018-19. She will be paid at BA 1, Step 1. Her start date will be August 27, 2018.

Principal Eklund is recommending **Meredith Salus**, to continue as an ECSE special ed teacher for 2018-19. She will be paid at BA1, Step 2. This is a continuation of her current position.

Principal Eklund is recommending **Kim Beidleman**, continue as the .10 FTE English Language Learners teacher for the 2018-19 school year.

Principal Eklund is recommending **Audra Carter**, to continue as the Parent Educator approximately 1 hour per month for the 2018-19 school year.

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4. Acknowledgement of donations or contributions.

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors.

<b>Donor</b>	<b>Item and/or Amount</b>	<b>Purpose</b>
Target CyberGrants	\$10.00	BAHS needs
Royal Neighbors of Grasston	\$95.00	NHS students
Anonymous	\$500.00	Supermileage
Isanti VFW	\$250.00	Supermileage

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5. **Open Forum.**

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6. **Presentation by PLC Leadership Team. - No report this month**

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7. **Review Elementary Principal's report.**

**Braham Area Elementary  
March 2018 Board Report**

**1. Wax Museum**

- 3rd graders put on a wax museum.
- Student chose a historical figure, put together information on a poster board, and memorized biographical information.
- One of the coolest things I've seen at Braham!!!

**2. School of Excellence**

- Celebration November 17
- All school celebration May 22.

**3. Kindergarten UPDATE**

- Round-up March 15 from 6 to 7 p.m
- Event includes registration materials, a chance to meet kindergarten teachers, and pizza.

**4. Congratulations to Karen Leniz and Brea Schminski! They are our Elementary T.E.A.M. (Together Everyone Achieves More) Award winners**

- Brea and Karen are 3rd grade teachers in our district. As a team they came up with challenging, engaging, fun and exciting lessons for their students. There is no better way to show this than the 1st annual Wax Museum that was put on March 8. The excitement and love they show to each of their students is what makes our school special. Thank you!
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**8. Review High School Principal - Activities Director report.  
HS Principal / Activities Director  
School Board Report  
March 19, 2018**

1. It has been a difficult week since the tragic events that happened on Saturday, March 10. Our thoughts and prayers continue to be with the family, friends and all who have been impacted.
2. Congratulations to our February students of the month that are chosen by staff members based on contributions that students are making to our school to make it a better place. Some of the criteria for nominations are as follows: grades 7-12, academic excellence, display leadership, display BOMBER PRIDE, helping others and a significant improvement in any area. The February students of the month are: Grade 7: Mackenzie Arnoldi, Joseph Duvernay, Brett Lund and Kristina Petersen. Grade 11: Kate Tomlinson. Grade 12: Liz Bombard, Alex Kurvers, JR Mager and Josh Zimpel.
3. We are in the process of putting together the final schedule for the 2018-2019 school year. Registration will occur in late March to early April.
4. Our Girls Basketball team first beat Isle 77-27, then lost to East Central 45-33 to end their season.
5. Our Boys Basketball team first beat East Central 60-34, then lost to Hinckley-Finlayson 79-63 to end their season.
6. Congratulations to our Boys Basketball team as they have won the Minnesota Basketball Coaches Association Team Academic Section Championship! The academic accomplishment will be displayed periodically on the scoreboard at the Target Center throughout the entire course of the state basketball tournament. Great job in the classroom guys!
7. Girls Softball, Boys and Girls Track and Field, and Baseball (conditioning) started on Monday, March 12.
8. For Track and Field, Braham will once again be hosting the GRC Indoor meet in Foley as their first event of the season. This will take place on Saturday, March 24 at 10:00 a.m. in Foley. We will also have four home meets; Friday, April 20 (JH/JV), Monday, April 23 (Varsity), Thursday, May 3 (Varsity), and Tuesday, May 15 (Varsity Great River Conference Championships).
9. Baseball (full practice) and Boys and Girls Golf both begin on Monday, March 19.

10. I will have spring participation numbers for you at the next meeting.
11. Band had a MSHSL Large Group contest in Rush City on Wednesday, March 7 and I am pleased to announce they received a Superior rating from all three judges.
12. Our Knowledge Bowl team took 7th place out of 18 teams at the Sub-Regional in Sartell on Friday, March 9. The top 6 teams advance to the Regionals.
13. The Speech team has the GRC speech meet in Pine City on Monday, March 26 and the subsections will be held in Onamia on Monday, April 9.
14. The Spring Play, *Alice's Adventures in Wonderland*, will be held on March 23 at 7:00 p.m., March 24 at 7:00 p.m. and March 25 at 2:00 p.m.

Respectfully submitted,  
Shawn Kuhnke

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## 9. Review Community Ed report.

Community Education classes have been clipping along this winter. Youth Driver's Education is starting March 19th and running through March 29th. Preschool online registration opened on March 6th and numbers have been very good in the first week. Always room for more. Community Education is looking forward to offering the Youth summer theatre for area youth again this summer.

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## 10. Review Superintendent's report.

### 1. ECMECC Operating Committee highlights - Feb. 23, 2018:

- A final recommendation regarding the request from St. Francis to become an associate member will be shared at the next operating committee meeting on March 23. *A sub committee of superintendents was formed to assist with the decision.* Results of this recommendation will impact member fees for the 2018-2019 school year with ISD #314's likely increase somewhere between \$4,200 - \$5,500. The operating committee (March 23) and full governing board (April 18) will be asked to take action on the final recommendation.
- The annual summer professional development opportunity (Lake ECMECC) will be held Thursday, August 9, at Milaca Public Schools.
- The 2018-2019 preliminary budget will be shared March 23.

### 2. RRSEC Executive Council/Governing Board meeting highlights - Feb. 28 and March 1:

- Several motions were passed to keep the process of RRSEC becoming its own fiscal agent, with all its own employees, moving forward. Everything appears to be proceeding on schedule for the July 1, 2018 target date. Next major event is a resolution to pass a new Joint Powers Agreement.
  - Two additional meetings were scheduled to approve agreements setting up bargaining units with all the new employees. There will be two groups; licensed (teachers, psychologists, etc.) and paras/administrative assistants. Meetings are scheduled:
    - Monday, March 19 @ 12:00 RRSEC Executive Council
    - Monday, March 19 @ 12:30 RRSEC Governing Board



3. Grandy Lions meeting highlights - March 12, 2018:
  - Several donations were made including the purchase of two tables (\$640) for the Braham Education Foundation (BAEF) Gala to be held Friday, April 13
  - Pancake Breakfast at the Grandy Community Center on Sunday, May 6
4. Braham Chamber meeting highlights - March 13, 2018:
  - All city garage sale will be held April 26-28
  - Business Expo coming up on Thursday, May 3, 11:00 - 7:00 p.m.
  - Planning continues for Braham Appreciation Day to be held Saturday, June 2, parade at 3:00 p.m.
  - Donation made to purchase one table (\$320) for the BAEF Gala to be held Friday, April 13
5. Braham Education Foundation meeting highlights - March 8, 2018:
  - Foundation has over \$35,000 in the endowment fund (target of \$100,000)
  - Extensive planning for the 1st Annual Gala/HOF Banquet to be held April 13 at the Event Center
  - Next meeting is Monday, March 26, at 5:00 p.m. in B100. All are invited.
6. District Assessment Coordinator (DAC) update:
  - a. ACT offered for all juniors on April 3.
  - b. MCA testing begins April 11 and continues through May 11.
7. School Calendar Update:
  - **NO SCHOOL on Monday, April 2nd, 2018** for students and staff
  - **SCHOOL WILL BE IN SESSION on Friday, May 4th, 2018** for students and staff

## 11. Acknowledge “Braham Honors” recipients

Chief Eric Baumgart; Lt. Lance Olson; Officer Douglas Barron; Officer Brandon Oliver; Officer Jesse Zajac; Detective Kevin Stahl; Officer Jason Evans; Officer Eric Anderson; Officer Kevin Lease;	Braham Area School District #314 would like to recognize you for your dedication and service to the community and schools of Braham. Your attention to the safety of Braham students following the recent threat in a neighboring district is greatly appreciated!!
Luke Becker, Cory Perrett	Braham Area School District #314 would like to recognize you for your volunteer efforts to completely rewire the greenhouse. This is a great example of service, something we promote at ISD #314, and we sincerely appreciate all the time and effort it took to get this work completed promptly and professionally!
Bryan Johnson and HS Band	Braham Area School District #314 would like to recognize the 2017-2018 HS Band and Director Bryan Johnson for attaining a Superior rating at the contest on March 7. Commitment to excellence is one of the two pillars of ISD #314. Congratulations!

Brea Schminski, Karen Leniz	Braham Area School District #314 would like to recognize you for your contribution in promoting purposeful, hands-on learning, as part of the wax museum unit with third grade students. We also want to say thanks for inviting parents to the evening open house and donating your time to make this a truly special occasion. Your efforts are appreciated!
Jeff Eklund, Korey Sybrant, Josh Faulkner, Zach Zierden, Grant Wilsey, Josh Zimpel, Levi Wylie, Hunter Giffrow, Taite Shores, Alex Kurvers, Colton Schusted, Jacob Johnson, Ryan Roslin, Matt Yerke, Jack Carlson, Reed Riesing, Hayden Lee, Luke Bendickson, Zach Yerke, Kevin Laman, Logan Lynch and Michael Tilkens-Rogstad	Braham Area School District #314 would like to recognize the coaches for stressing the importance of classroom studies, and the players for earning the Minnesota Basketball Coaches Association Team Academic Section Championship! Congratulations gentlemen!
Margaret Thompson	Braham Area School District #314 would like to recognize you for the kindness, support, and encouragement which you recently offered our staff and students. You and your therapy dog, Mali, were a real help and we want you to know how much you are appreciated!

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**12. Review Student Council Representative's report.**

**BAHS Student Council  
School Board Report  
March 2018**

**Mentor Program:** Our mentoring program is going well! Each group has 2-3 seventh and eighth grade students in them, with one high schooler helping them with subjects they are struggling in.

**Pennies for Patients:** This year we raised \$895.55! Pushing Blue Floyd around at games, and having donation buckets in classrooms really helped raise money. Thank you to Mr. Sundly for being willing to be taped to the wall during our lunch shifts!! His sacrifice brought in lots of donations.

**Academic Pep Fest:** The Academic Pep Fest was a success! It was our first one ever, and it went really well. We acknowledged those succeeding in subjects, people on the honor rolls, and people who got accepted into college. We also handed out prizes to the winners of SnoDaze dress up days.

**March Food Drive:** The March Food Drive is being held from March 5th through the 28th. We have made flyers to put around town, local businesses, and the schools.

**Bake Sale:** We will once again host bake sales at the Elementary during parent teacher conferences (April 3rd and 5th).

**Recycling and Announcements:** We will continue to read announcements on Fridays.

Respectfully submitted by,

Abby Olson, Co-Secretary  
3/11/18

13. School Board members' reports/updates.

\_\_\_\_\_  
\_\_\_\_\_

14. Consider resolution regarding school board member meeting salaries for 2018-19.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION FOR  
SUSPENSION OF PER MEETING SALARIES FOR  
SCHOOL BOARD MEMBERS FOR 2018-19**

WHEREAS, the School Board of Independent School District No. 314 adopted a resolution on **January 22, 2018**, directing the administration to make recommendations for reductions in programs and positions, and

WHEREAS, said recommendations have been received and considered by the school board,  
BE IT RESOLVED, by the School Board of Independent School District No. 314, as follows:

- 1) School Board members will forego the per meeting salary as set at the ISD #314 School Board Organizational meeting on Monday, January 8, 2018 from July 1, 2018 thru June 30, 2019.

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_ and upon a roll call vote being taken thereon the following voted in favor thereof:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 314

\_\_\_\_\_  
Allison Londgren  
CLERK OF THE SCHOOL BOARD

Dated: March 19, 2018

\_\_\_\_\_  
\_\_\_\_\_

**15. Consider approval of MOU with BEA pertaining to PLC Facilitators for 2018-2019.**

BEA members voted on an MOU to restructure the PLC facilitator language found in Article IX Duty Requirements, Section 2, Subd. 1. The language in this section will not be applicable for the 2018-2019 school year. All other provisions of the 2017-2019 Master agreement will remain unchanged. The board is asked to approve this MOU.

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**16. Consider approval of the 2% Staff Development Funds Waiver**

MN Statute 122A.60 allows districts to annually waive the requirement to reserve all or any part of the 2 percent of basic revenue if a majority of the teachers and a majority of the school board approve. The BEA approved the waiver of this requirement on March 7, 2018, contingent upon a reduction of \$10,000 in school board salaries, applicable July 1, 2018 - June 30, 2019. Recommended motion to approve this waiver.

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**17. Consider Resolutions Discontinuing and Reducing Educational Programs and Positions**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION DISCONTINUING AND REDUCING  
EDUCATIONAL PROGRAMS AND POSITIONS**

WHEREAS, the School Board of Independent School District No. 314 adopted a resolution on **January 22, 2018**, directing the administration to make recommendations for reductions in programs and positions, and

WHEREAS, said recommendations have been received and considered by the school board,

BE IT RESOLVED, by the School Board of Independent School District No. 314, as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. .5 FTE high school math teacher
2. .5 FTE high school English teacher
3. 1 reduction - superintendent's secretary

4. 1 reduction - cleaner/sweeper
5. 3 reductions - spring/winter/fall (2018-19) weight lifting training
6. Cancel TEEN Focus chemical dependency contract

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 314

Dated: March 19, 2018

\_\_\_\_\_  
Allison Londgren  
CLERK OF THE SCHOOL BOARD

\_\_\_\_\_  
\_\_\_\_\_

**18. Consider Resolutions Reducing Educational Positions.**

**Resolution #1 --**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING TO PLACE  
Kearina Maher  
ON .5 FTE UNREQUESTED LEAVE OF ABSENCE**

BE IT RESOLVED, by the School Board of Independent School District No. 314, as follows:

1. That it is proposed that Kearina Maher, a teacher of said school district, be placed on .5 FTE unrequested leave of absence without pay or fringe benefits, effective at the end of the **2017-2018** school year on the last day of school pursuant to M.S. 122A.
2. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law, and that said notice shall include a date for hearing if requested and be in substantially the following form:

**NOTICE OF PROPOSED PLACEMENT ON .5 FTE UNREQUESTED LEAVE OF ABSENCE  
AND NOTICE OF HEARING DATE, IF REQUESTED**

Ms. Kearina Maher  
B.A.H.S.  
Braham, MN 55006

Dear Ms. Maher:

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 314 held on March 19, 2018, consideration was given to your placement on **.50 FTE** unrequested leave of absence without pay or fringe benefits as a teacher of Ind. School District No. 314, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the **2017-18** school year on the last day of school pursuant to MN Statutes 122A, upon the grounds described in said statute and which are specifically as follows:

**Discontinuance of Position, Lack of Pupils, Financial Limitations.**

Under the provisions of the laws, you are entitled to a hearing before the school board provided that you make a request in writing within fourteen days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the school board's proposed action.

Respectfully,  
SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 314

\_\_\_\_\_  
Allison Londgren  
CLERK OF THE SCHOOL BOARD

3. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A, and are hereby adopted as fully as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**Resolution #2**

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE RELEASE OF THE FOLLOWING**

**Cleaner/Sweeper**

BE IT RESOLVED, by the School Board of Independent School District **314**, that due to the financial condition of the school district the below named employee will be released at the end of the close of the **2017-2018** school year, **June 30, 2018**:

**Jodi Splittstoser**

BE IT FURTHER RESOLVED that written notice will be sent to the employee listed above regarding his/her status as to recall rights as per the 2017-2020 master agreement between the SEIU Local #284 Union of non-licensed staff and the Independent School District #314 dated January 2016.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
\_\_\_\_\_

**Resolution #3:**

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE RELEASE OF THE FOLLOWING**

**Superintendent's Secretary**

BE IT RESOLVED, by the School Board of Independent School District **314**, that due to the financial condition of the school district the below named employee will be released at the end of the close of the **2017-2018** school year, **June 30, 2018**:

**Connie Gelle**

BE IT FURTHER RESOLVED that written notice will be sent to the employee listed above regarding this reduction.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.

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**19. Consider non-renewal of three probationary teachers.**

**Resolution #1**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE NON-RENEWAL OF THE TEACHING CONTRACT  
OF     **Ryan Ferrin**    , A PROBATIONARY TEACHER

WHEREAS,     **Ryan Ferrin**     is a probationary teacher in Ind. School District No. 314.

BE IT RESOLVED, by the School Board of Independent School District No. 314, that pursuant to Minnesota State Statute 122A.40, Subd.5, that the teaching contract of     **Ryan Ferrin**    , a probationary teacher in Independent School District No. 314, is hereby non-renewed at the close of the current **2017-2018** school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF NON-RENEWAL**

Mr. Ryan Ferrin  
B.A.H.S.  
Braham, MN 55006

Dear Mr. Ferrin:

You are hereby notified that at a Regular meeting of the School Board of Ind. School District No. 314 held on     **March 19, 2018**     a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the **2018-2019** school year. Said action of the board is taken pursuant to Minnesota State Statute 122A.40, Subd.5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Respectfully,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 314

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Allison Londgren  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon roll call vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

## Resolution #2

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE NON-RENEWAL OF THE TEACHING CONTRACT  
OF Andrew Shaw, A PROBATIONARY TEACHER

WHEREAS, Andrew Shaw is a probationary teacher in Ind. School District No. 314.

BE IT RESOLVED, by the School Board of Independent School District No. 314, that pursuant to Minnesota State Statute 122A.40, Subd.5, that the teaching contract of Andrew Shaw, a probationary teacher in Independent School District No. 314, is hereby non-renewed at the close of the current **2017-2018** school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

### NOTICE OF NON-RENEWAL

Mr. Andrew Shaw  
B.A.E.S.  
Braham, MN 55006

Dear Mr. Shaw:

You are hereby notified that at a Regular meeting of the School Board of Ind. School District No. 314 held on March 19, 2018 a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the **2018-2019** school year. Said action of the board is taken pursuant to Minnesota State Statute 122A.40, Subd.5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Respectfully,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 314

\_\_\_\_\_  
Allison Londgren  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon roll call vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**Resolution #3**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE NON-RENEWAL OF THE TEACHING CONTRACT  
OF     **Alex Sundly**    , A PROBATIONARY TEACHER

WHEREAS,     **Alex Sundly**     is a probationary teacher in Ind. School District No. 314.

BE IT RESOLVED, by the School Board of Independent School District No. 314, that pursuant to Minnesota State Statute 122A.40, Subd.5, that the teaching contract of     **Alex Sundly**    , a probationary teacher in Independent School District No. 314, is hereby non-renewed at the close of the current **2017-2018** school year.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF NON-RENEWAL**

Mr. Alex Sundly  
B.A.H.S.  
Braham, MN 55006

Dear Mr. Sundly:

You are hereby notified that at a Regular meeting of the School Board of Ind. School District No. 314 held on     **March 19, 2018**     a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the **2018-2019** school year. Said action of the board is taken pursuant to Minnesota State Statute 122A.40, Subd.5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Respectfully,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 314

\_\_\_\_\_  
Allison Londgren  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon roll call vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**20. Consider adoption of Resolution for changes to Chemical Dependency Counseling services for Braham students.**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION FOR CHANGES TO  
CHEMICAL DEPENDENCY COUNSELING SERVICES FOR  
BRAHAM STUDENTS**

WHEREAS, the School Board of Independent School District No. 314 adopted a resolution on January 22, 2018, directing the administration to make recommendations for reductions in programs and positions, and

WHEREAS, said recommendations have been received and considered by the school board,

BE IT RESOLVED, by the School Board of Independent School District No. 314, as follows:

- 1) The counseling staff of ISD #314 will increase direct support for chemical dependency counseling services by realigning current workload;
- 2) The district will accept a direct payment of approximately \$24,000 from Isanti County Children's Collaborative (ICCC) to provide said increase; and,
- 3) The district will support ICCC canceling the chemical dependency counseling services contract with Teen Focus effective June 30, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 314

Dated: March 19, 2018

\_\_\_\_\_  
Allison Londgren  
CLERK OF THE SCHOOL BOARD

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**21. Consider activity fee increases.**

Supt. Gagner is recommending approval of the increase to student participation fees of \$10 per activity/sport. Fees for 7th and 8th grade would be \$50 per activity, \$60 for 9th - 12th grade students. This is effective July 1, 2018.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**22. Consider employment recommendations for Business teacher.**

Principal/AD Shawn Kuhnke is recommending **Rebecca Swanson and Kearina Maher** for the 1.0 FTE business teacher position. Each will be assigned .5 FTE for the 2018-19 school year. Ms. Swanson will be paid at MA, Step 11. Ms. Maher will be paid at MA, Step 9. The start date for these positions will be August 27, 2018. Each hiring is contingent upon a variance being filed with and approved by either the MN Dept of Education (MDE) Educator Licensing Division OR the Professional Educator Licensing and Standards Board (PELSB).

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**23. Consider approval of MOA with BEA pertaining to TOSA (Teacher on Special Assignment)**

Consider approval of a Memorandum of Agreement (MOA) with BEA pertaining to TOSA (Teacher on Special Assignment) with Kim Beidleman for the 2018-19 school year. A copy of the MOA is in the information sent to the board and in the signature file for review, if desired.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**24. Consider increasing the 10 month secretary position in the SEIU Local #284 to 12 months with specific duties to be assigned.**

Supt. Gagner is recommending the approval of the increase in contract days of the 10 month SEIU Local #284 secretarial position to 12 months per year. This is a result of the restructuring of the secretarial staff following the reduction of the Superintendent's secretary position effective July 1, 2018.

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**25. Consider Joint Powers agreement with RRSEC.**

Consider approval of the Joint Powers agreement with Rum River Special Education Cooperative that reflects the RRSEC Executive and Governing boards recently approved changes. A copy of said Joint Powers agreement will be sent in the board information for review. A copy is in the signature file for signature.

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**26. Coinsider Audit Proposals received for FY18, FY19, and FY20.**

Please refer to the emailed tabulation of proposals that were received by the district to provide district audit services for Fiscal Years Ending in 2018, 2019 and 2020. The Superintendent is recommending acceptance of the low bid of \$10,000 for FY 2018, \$10,320 for FY 2019, and \$10,850 for FY 2020, submitted by Burkhardt & Burkhardt, LTD.

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**27. Consider board members to hand out diplomas at graduation on May 25, 2018.**

Each year two or three school board members are selected to hand out diplomas, with one to accept the graduating class", at the high school graduation ceremonies. Graduation is set for Friday, May 25, 2018, at 7 p.m. At this time I would ask that two or three board members volunteer for this very important responsibility. The past few years have been as follows:  
2014 - Steven E., Allison L., and Mike T.  
2015 - Bob H., Mike T., and Zane B.  
2016 - Steven E., Allison L. and Mike T.  
2017 - Steven E., Robert W., John P.

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**28. Consider cycle review of district policies for adoption.**

The following policies are up for review: #907 - Rewards; #101 - School District Legal Status; and #101.1 - Name of the School District;

**Braham Area Public Schools**  
**Ind. School Dist. #314**  
**Braham, MN 55006**  
Adopted: April 18, 2016; March 19, 2018

**#907 - REWARDS**

**I. PURPOSE**

The purpose of this policy is to authorize the school board to offer rewards to persons who provide accurate and reliable information leading to the conviction of a person who has committed or conspired to commit a crime against students or school employees, volunteers, or school board members as a result of their affiliation with the school district, or against school district property.

**II. GENERAL STATEMENT OF POLICY**

The school board believes that, in certain circumstances, the offering of a reward may lead to the receipt of information that would solve or prevent a crime against students, school employees, volunteers, school board members, or school district property. The school board also believes that the fact that the school board may offer a reward may have a deterrent effect on the commission of such crimes.

**III. APPROVAL OF OFFERING OF REWARDS**

The school board shall approve the offering of any rewards by the school district. The approval shall specify the amount of the reward and the crime to which it is applicable. The approval may relate to a specific incident or to a continuing category of crime, i.e., assault of a teacher, damage to school property, etc.

**IV. ESTABLISHMENT OF PROCEDURES**

The superintendent shall develop directives and procedures to address the timing and method of payment of any reward earned by an information provider. The information provided must have led to the conviction of the person who committed or conspired to commit the crime for which the reward was offered.

*Legal References:* Minn. Stat. § 123B.02, Subd. 22 (Reward)

*Cross References:*

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**Braham Area Public Schools**  
**Ind. School Dist. #314**  
**Braham, MN 55006**  
Adopted: February 21, 1995

## **#101 LEGAL STATUS OF THE SCHOOL DISTRICT**

### **I. PURPOSE**

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school board's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

### **III. RELATIONSHIP TO OTHER ENTITIES**

- A. The school district is a separate legal entity.
- B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

### **IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT**

- A. Funds
  - 1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools and authority to manage and expend such funds, subject to applicable law.
  - 2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.
  - 3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.
3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district officials hold school property as trustees for the use and benefit of students, taxpayers, and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.
4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.



2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

**Legal References:** Minn. Const. art. 13, § 1

Minn. Stat. Ch. 123B (School Districts, Powers and Duties)

Minn. Stat. Ch. 179A (Public Employment Labor Relations)

Minn. Stat. § 465.035 (Conveyance or Lease of Land)

Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions)

*Minnesota Association of Public Schools v. Hanson*, 287 Minn. 415, 178 N.W.2d 846 (1970)

*Independent School District No. 581 v. Mattheis*, 275 Minn. 383, 147 N.W.2d 374 (1966)

*Village of Blaine v. Independent School District No. 12*, 272 Minn. 343, 138 N.W.2d 32 (1965)

*Huffman v. School Board*, 230 Minn. 289, 41 N.W.2d 455 (1950)

*State v. Lakeside Land Co.*, 71 Minn. 283, 73 N.W.970 (1898)

**Cross References:** MSBA/MASA Model Policy 201 (Legal Status of School Board)

MSBA/MASA Model Policy 603 (Curriculum Development)

MSBA/MASA Model Policy 604 (Instructional Curriculum)

MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)

MSBA/MASA Model Policy 705 (Investments)

MSBA/MASA Model Policy 706 (Acceptance of Gifts)

MSBA/MASA Model Policy 801 (Equal Access to School Facilities)

MSBA Service Manual, Chapter 3, Employee Negotiations

MSBA Service Manual, Chapter 13, School Law Bulletin "F" (Contract and Bidding Procedures)

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**Braham Area Public Schools**

**Ind. School Dist. #314**

**Braham, MN 55006**

Adopted: **July 18, 2016; March 19, 2018**

**#101.1 - NAME OF THE SCHOOL DISTRICT**

**I. PURPOSE**

The purpose of this policy is to clarify the name of the school district.

**II. GENERAL STATEMENT OF POLICY**

Pursuant to statute, the official name of the school district is Independent School District 314. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

**III. UNIFORM NAME**

A. The name of the school district shall be **Ind. School District 314**

- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as **Ind. School District 314**, but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

*Legal References:* Minn. Stat. § 123A.55 (Classes, Number)

*Cross References:*

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**29. Reminder of the April 16th Regular school board meeting.**

The Regular School Board meeting is set for Monday, April 16th, 7:00 pm, in B100 – Community Room.

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**30. Adjourn.**

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